# ISC Meeting Minutes

**Meeting with ISC Committee**

Date | time 7/28/2022 9:00 AM Location Zoom Meeting

<https://sbmwd.zoom.us/j/6846493819>

Meeting ID: 684 649 3819

16694449171,,6846493819# US

## **Agenda Items**

1. **Welcome and Introductions**
   * San Bernardino Municipal Water Department- Devin Arciniega, Tiffany Currier
   * Yucaipa Valley Water District- Jennifer Ares
   * East Valley Water District- Janett Robledo
   * West Valley Water District- Mary Jo Hartley, Socorro Pantaleon
   * City of Redlands- Jasmine Clark
   * City of Colton- Cecilia Griego
2. **Approval of Minutes June 22, 2022**

Mary Jo motioned to approve the minutes. Seconded by Socorro.

1. **ISC Committee Teams group**

Devin started the Teams group and sent an invite on 7/25. Agendas and minutes will be available in the Teams group. All members should be able to add or make changes to documents.

1. **Roles / Assignments**

Devin, Mary Jo, and Socorro will work together as co-chairs to complete tasks or disperse them among other members as needed.

1. **Task List / Schedule**

All members should work on getting sponsorships from different companies. Those contacted will be added to a spreadsheet to keep their contact information. Each agency should reach out to three sponsors before February. Jasmine will reach out to Great Alternatives for sponsorship.

The additional items on the task list were assigned to members of the committee:

* If EVWD doesn’t have a school they will help another committee member learn how to complete the budget and complete other treasurer tasks.
* Madeline may be able to complete web page maintenance but still may be completed by the co-chairs.
* Cecilia and Jasmine can complete social media activities.
* Janett will be in charge of catering.
* Caleb and Todd will get the lifeguards and jet skis and set up course.
* EVWD to order event and committee T-shirts.
* Jonathan to order trophies and sponsorship plaques.
* P.R. activities will completed by Jasmine.
* Brochures will be down by Janett.
* Madeline will continue calculating scores for the event.
* Next meeting will discuss the schedule.

1. **501c3**

501c3 will remain the responsibility of the chair roles. Need to be in compliance with the Brown Act. Madeline can assist with ensuring Bylaw compliance, and that minutes are in a public space. May need some guidance from a legal consultant.

May have to adjust how the Bylaws are written as voting members may continue to change. Devin will discuss this with the SBMWD legal counsel.

1. **Schools**

* Cecilia- reached out to Colton and Grand Terrace High Schools. Grand Terrace is interested and will gage student interest once school begins. Colton has not responded. If both join, water will sponsor one and electric will sponsor the other.
* Janett- Indian Springs may be interested in participating.
* Devin- Cajon may be out this year. Won’t know until the school year starts.
* Mary Jo- hoping to bring Bloomington High as an additional school.

1. **Budget**

No update. Need to transfer funds from EVWD to the bank account because fees are being incurred.

1. **Additional Items/Discussion**

There may be a few members from SBMWD to join the committee.

1. **Next Meeting / Teacher Kickoff** 
   * Next meeting August 25th, 9am
   * Following Committee meeting September 22nd , 3pm
   * Teacher Kickoff scheduled September 22nd , 4pm
2. **Adjourned 10:01 am**